


Week 1	Video 101 2/17 3:00pm – 5:00pm, 2/18 11am – 1pm	Choose 1
Week 2	Studio Production Training 2/20 , 2/22, 2/23, 6:30pm – 8:30pm 2/25 11am - 1:00pm	Minimum 3
Week 3	Field Producer Training 1 2/27 or 2/29 6:30pm - 8:30pm 3/03 11:00am - 1:00pm	Choose 1
Week 4	Field Producer Training 2 3/05 or 3/07 6:30pm – 8:30pm 3/10 11am-1pm	Choose 1
Week 5	Shoot Project, attend studio training class, or volunteer Check in: 3/12 3/14 6:30pm – 8:30pm 3/17 11am – 1pm	Choose 1
Week 6	Edit Training 3/19 3/21 6:30pm – 8:30pm 3/24 11am – 1pm	Choose 1
Week 7	Check in: 3/26 3/28 6:30pm – 8:30pm or 3/31 11am – 1pm	Choose 1
Week 8	Sound for Video 4/2 4/4 6:30pm – 8:30pm 4/7 11:00am - 1:00pm	Choose 1
Week 9	Check in: 4/9 4/11 6:30pm – 8:30pm or 4/14 11am - 1pm	Choose 1
Week 10	Lighting for Video 4/16, 4/18 6:30pm – 8:30pm or 4/21 11am - 1pm	
Week 11	Advanced Field Production (pre-req: one project) 4/23, 4/25 6:30pm – 8:30pm or 4/28 11am - 1pm	Choose 1
Week 12 -16	Finish Projects, Look for training & volunteer opportunities, Check-Ins each week.	

Reminder:
Orientation
02/16/2012
6:00pm – 8:00pm



**2012 Winter
Internship
Syllabus and
Calendar**

Reminder:
**Intern Graduation &
Film Festival**
05/31/2012

CTV-21 Summer Internship calendar: February–March 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	<p>Use this calendar to mark the dates you have chosen for the training classes. As you progress through the program you will accumulate credits for each activity you complete. During weeks when there are no classes, you will see “Check-in” opportunities. During these weeks you should sign up for either; a studio training, any crew opportunities posted on the Intern board, or stop by to meet with a CTV-21 staff member. Your attendance each week is mandatory to reach your credit goal. Take every opportunity to train, practice, and volunteer in order to attain the 50 credits required to graduate. Reach graduation with the most credits and be presented with a special award for your achievement.</p> <p>Once you begin the internship you will be invited to the CTV-21 blog to help keep you informed on department news and connect to other interns. Call the office if you need to cancel or reschedule an appointment (203) 304-4050.</p>					
15						
22						
29	30	31				

February 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12 WEEK 1 Choose 1 + Orientation	13	14	15	16 INTERN ORIENTATION 6PM -8:00PM	17 VIDEO 101 3-5PM	18 VIDEO 101 11:00AM- 1:00PM
19 WEEK 2 Choose 3 Studio Training Classes	20 STUDIO TRAINING 6:30PM- 8:30PM	21	22 STUDIO TRAINING 6:30PM- 8:30PM	23 STUDIO TRAINING 6:30PM- 8:30PM	24	25 STUDIO TRAINING 11:00AM- 1:00PM
26 WEEK 3 Choose a Field Producer 1	27 FIELD PRODUCER TRAINING 1 6:30-8:30PM	28	29 FIELD PRODUCER TRAINING 1 6:30-8:30PM			See next month for rest of week 3 schedule

March 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
WEEK 3 Choose a Field Producer 1				1	2	3 FIELD PRODUCER TRAINING 1 11:00-1:00PM
4 WEEK 4 Choose a Field Producer 2	5 FIELD PRODUCER TRAINING 2 6:30-8:30PM	6	7 FIELD PRODUCER TRAINING 2 6:30-8:30PM	8	9	10 FIELD PRODUCER TRAINING 2 11:00AM-1:00PM
11 WEEK 5 Check-in" Shoot, Volunteer, & Train	12 "Check-in" 6:30PM-8:30PM	13	14 "Check-in" 6:30PM-8:30PM	15	16	17 "Check-in" 11:00AM-1:00PM
18 WEEK 6 Choose 1 Edit training class	19 EDIT TRAINING 6:30-8:30PM	20	21 EDIT TRAINING 6:30-8:30PM	22	23	24 EDIT TRAINING 11:00AM-1:00PM
25 WEEK 7 "Check-in" Shoot, Volunteer, & Train	26 "Check-in" 6:30PM-8:30PM	27	28 "Check-in" 6:30PM-8:30PM	29	30	31 "Check-in" 11:00AM-1:00PM

April 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 WEEK 8 Choose 1 Sound for Video Class	2 SOUND FOR VIDEO 6:30-8:30PM	3	4 SOUND FOR VIDEO 6:30-8:30PM	5	6	7 SOUND FOR VIDEO 11:00am- 1:00PM
8 WEEK 9 "Check-in" Shoot, Volunteer, & Train	9 "Check-in" 6:30PM- 8:30PM	10	11 "Check-in" 6:30PM- 8:30PM	12	13	14 "Check-in" 11:00AM- 1:00PM
15 WEEK 10 Choose 1	16 LIGHTING FOR VIDEO 6:30-8:30PM	17	18 LIGHTING FOR VIDEO 6:30-8:30PM	19	20	21 LIGHTING FOR VIDEO 11:00AM- 1:00PM
22 WEEK 11 Submit 2 nd proposal & sign up for Advanced field production	23 ADVANCED FIELD PRODUCER TRAINING 6:30-8:30PM	24	25 ADVANCED FIELD PRODUCER TRAINING 6:30-8:30PM	26	27	28 ADVANCED FIELD PRODUCER TRAINING 11:00-1:00pm
29 WEEK 12 "Check-in" Shoot, Volunteer, & Train	30 "Check-in" 6:30PM- 8:30PM			See next month for rest of week 12 schedule		

May 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
WEEK 12 "Check-in" Shoot, Volunteer, & Train		1	2 "Check-in" 6:30PM- 8:30PM	3	4	5 "Check-in" 11:00AM- 1:00PM
6 WEEK 13 "Check-in" Shoot, Volunteer, & Train	7 "Check-in" 6:30PM- 8:30PM	8	9 "Check-in" 6:30PM- 8:30PM	10	11	12 "Check-in" 11:00AM- 1:00PM
13 WEEK 14 "Check-in" Shoot, Volunteer, & Train	14 "Check-in" 6:30PM- 8:30PM	15	16 "Check-in" 6:30PM- 8:30PM	17	18	19 "Check-in" 11:00AM- 1:00PM
20 WEEK 15 "Check-in" Shoot, Volunteer, & Train	21 "Check-in" 6:30PM- 8:30PM	22	23 "Check-in" 6:30PM- 8:30PM	24	25	26 Office closed Holiday weekend
27 WEEK 16 Finish up projects Intern Film Festival Submission deadline	28 Memorial Day	29	30	31 Intern Graduation & Film Festival 6:30pm		Winter Internship ends